

# St. Matthew's Church of England Primary School

## Charging & Remission Policy



Our Vision is

‘To enable our whole school  
community to live life in all its  
fullness.’

This school is committed to safeguarding and promoting the welfare of our children and this policy supports this commitment.

St. Matthew's  
C of E Primary School



### **Charging and Remission Policy**

According to the Education Reform Act 1996 and various Regulations, except for a few exceptions as stated below, no charges should be made for any activities during school time.

The Governing Body may, however, request voluntary contributions from Parents/Carers to contribute to the costs of such activities, including contributions for specific craft activities. If insufficient payments are made it may be necessary to cancel the activity.

The Governors reserve the right to enforce charges for the following:

- Board and lodging for all residential trips both in and out of School time
- Musical instrument tuition during the School day if provided at Parents'/Carers' request, for individual pupils or groups of up to four.
- Non-accidental damage to School property.
- Breakages or loss of School equipment.
- Activities outside school hours, at the Governing Body's discretion, if these activities are not a necessary part of the National Curriculum.

At Governors' discretion, charges may be remitted (i.e. waived or reduced as appropriate) for those Parents/Carers who are in receipt of Income Support or other specific benefits such as Pupil Premium Grant.

The Governing Body reserves the right to alter the provisions of this Policy within the boundaries of the Law as it sees fit.

#### **CHARGING POLICY**

This policy ensures the right of every pupil to free education. All activities offered wholly or mainly during normal teaching time will be available to all pupils.

The Policy also ensures that the School has a right to invite voluntary contributions for the benefit of the School, or in support of any activity organised by the School, whether during or outside normal school hours.

Some after school and breakfast clubs run by outside agencies e.g. French and some sports coaching charge fees. The School's policy is outlined in the School's prospectus and detailed on the website.

Where a family receives Income Support/Pupil Premium Grant, the Governors may be able to offer a reduction in these fees if the school feels it is appropriate.

Reviewed Annually in the Autumn Term